



General Application

Personal Information

Date

Last name	First name	MI	
Present address	City / State	Zip	AC / Telephone #
Permanent address	City / State	Zip	AC / Telephone #
E-mail address	Cell phone #		
Citizenship: <input type="text"/> U.S. <input type="text"/> Other <input type="text"/>	Social security # <input type="text"/>	Social Security name, if different from above <input type="text"/>	
Emergency contact			
Name <input type="text"/>	Address <input type="text"/>	City / State <input type="text"/>	A / C telephone # <input type="text"/>

Position Desired

Please check one.

Maintenance Teacher's Assistant Secretary Substitute Part-time Coach Other

Employment

List all full time positions held for six months or longer from the time of high school graduation. Use a separate sheet if additional space is required.

Place of employment	Address	City / State / Zip	AC / Telephone #	Immediate Supervisor	Inclusive Dates From - To

Educational Background

List the level of education you have achieved.

Degree	High School or College / University	City / State / Zip	AC / Telephone #	Dates Attended

References

References must include a minimum of the four most recent employers for whom you have worked.

Name / Title	Address	City / State / Zip	AC / Telephone #

Have you ever been terminated from a position? _____ When? _____ Where? _____
 If yes, please provide details.

Other InformationAre you able to perform all functions of the job for which you are applying without a reasonable accommodation? yes noAre you legally qualified to work in the United States? yes no

Have you ever been convicted of a felony or a crime involving moral turpitude? (Moral turpitude includes such crime as fraud, swindling, and sex related offenses.) You may omit juvenile offenses or convictions that have been set aside after successful completion of a probation period. yes no

If the answer is yes, please give details relating to the date of conviction, place of conviction, the court in which convicted, the case number and the sentence.

I, the undersigned, affirm that the information included in this application is true and complete. I understand that failure to include true and complete information may result in my disqualification for consideration for employment and/or dismissal from my position in this school. I also understand that the references and personal information that become a part of this application are regarded as confidential and shall not be revealed to me. I hereby authorize the school to contact any of the individuals or entities listed on this application for references and waive and release any and all claims I may have against the school in connection with such reference checks.

Signature

Date

All personnel of The Oakridge School shall be employed without regard to race, color, religion, sex or national origin.